

ABBEY THEATRE AMHARCLANN NA MAINISTREACH

ABBEY THEATRE Amharclann na Mainistreach | Job Description

JOB TITLE: Facilities Technician

RESPONSIBLE TO: Maintenance Engineer



The Abbey Theatre is Ireland's national theatre and occupies a unique position in the hearts and minds of Irish people. It comprises of two theatres: the Abbey, with a seating capacity of 492 seats, and the Peacock, with a seating capacity of 132 seats. The Abbey Theatre is committed to producing a year round programme of work both on and off stage, with the priority to create work of excellence, which not only showcases Irish and international drama but also engages with the artistic and civic life of contemporary Ireland.

Purpose of Job:

Assist the Maintenance Engineer in maintaining the Abbey's various premises. The position will involve working on both electrical and mechanical systems. The successful candidate will be responsible for ensuring that equipment is functioning safely and fulfilling the organization's needs.

Responsibilities

Include but are not limited to:

- Carrying out regular planned inspections to ensure compliance with relevant guidelines and legislations.
- Assisting in the repair of various services including HVAC, electrical and mechanical.
- Conducting maintenance work to a high standard.
- Responding in a timely manner to all maintenance enquiries or issues and maintaining accurate records.
- Supervise and liaise with contractors when required to ensure that work is carried out to an agreed standard in line with Health and Safety regulations.
- Assisting with painting and decorating for the purpose of maintaining high levels of presentation.
- Developing effective and constructive solutions to challenges and obstacles in the built environment.
- Where possible, ensuring that the workplace satisfies health, safety and welfare requirements for ventilation, temperature, lighting, sanitary, washing and rest facilities.
- Assisting other departments with ad-hoc work as required which may involve manual handling.
- Attending relevant training when required.
- Conducting any other duties as required by the Maintenance Engineer

Skills and experience

- A recognised apprenticeship/technical qualification in a relevant trade would be desirable.
- Knowledge of building systems including LPHW distribution, sanitary plumbing, power distribution and HVAC.
- Be familiar with modern BMS systems and Maintenance management systems.
- Knowledge of Health and Safety, fire, environmental and other statutory legislation.
- Strong attention to detail and an appreciation for high standards of presentation.
- Ability to work effectively as part of a team and individually, to make decisions, use initiative and prioritise tasks in a pressurised environment.
- The ability to reactive positively to and embrace change.
- Flexible approach to work to working time to meet operational requirements.

TERMS AND CONDITIONS:

Posts: Full time permanent position.

Hourly rate of pay: Salary commensurate with skills and experience.

Probationary period: 6 months.

Holidays: 24 days per annum (including Good Friday and Christmas Eve) pro rata.

Public Holidays: 9 Public holidays per annum pro rata.

Pension: The Abbey Theatre provides employees with access to a pension scheme and will match contributions up to 5.5% of salary. Employees must contribute a minimum of 3% to avail of employer contributions. Contributions are made through payroll.

Life Assurance: The Abbey Theatre Group Life Assurance plan provides a benefit to all employees of 4 times annual salary in the event of death while in service.

APPLICATION PROCESS:

Please send detailed cover letter and up to date CV to:

HR Generalist, Abbey Theatre, 26 Lower Abbey Street, Dublin 1

Or alternatively can be sent by email: recruitment@abbeytheatre.ie (preferred option)

The closing date for applications is Thursday, 18 February 2019 5pm.

The Abbey Theatre is an equal opportunities employer

