

**Appendix 1 - Timeline of agreed actions by the Abbey Theatre in order of date of delivery
[Each action is cross-referenced to the relevant section of the Report]**

Ref #	Agreed Action	Date	Status
2.1	The Abbey Theatre will reinstate a vouched expenses budget of €500 for costume designers.	Immediate	Complete
5.2	To ensure that the crediting on all its shows, both on its website and printed material, will accurately reflect the contract status of each show.	Immediate	Complete
1.1	There will be an interim, named point of contact for casting enquiries at the Theatre. A casting@abbeytheatre.ie address will be set up, displayed on the 'Work With Us' section of the website and monitored by the dedicated member of staff.	15-Mar-19	Complete
4.4	To jointly review with the Writers Guild the Abbey Theatre's 'New Work' section on the website to ensure there is clarity in the messaging to writers.	26-Apr-19	Complete
5.1	To insert a statement on its website, to the effect: 'If you are interested in co-producing with the Abbey Theatre, please submit your proposal here'.	26-Apr-19	Complete
2.2	The Abbey Theatre will share with the ISSSD and representatives of the signatories the minimum fee rates for all categories of designers across the Abbey and Peacock stages.	26-Apr-19	Complete
4.1	To ensure that, at the first display of a show on the Abbey Theatre's website (i.e. on the landing page), the playwright's name will be clearly displayed beneath the title of the play.	03-May-19	Complete
1.2	The Abbey Theatre will meet with Irish Equity to continue discussions in relation to pay rates.	08-May-19	Complete
1.3	The Abbey Theatre will provide a timetabled plan of action to reinstate a permanent casting presence at the Theatre.	17-May-19	Complete

Ref #	Agreed Action	Date	Status
2.3	The Abbey Theatre will respond to the representatives of the signatories on a request for the provision of a dedicated design room in the current building.	28-May-19	Complete
3.1	The Abbey Theatre will announce the date of a half-day meeting with invited directors to establish how best the Theatre can help develop the careers of emerging freelance directors.	28-May-19	Complete
4.2	The Abbey Theatre will share its plans (based on discussions with the Writers Guild) for the creation of a rate card, proposing minimum fees for writers working with the Abbey Theatre.	31-May-19	Complete
2.4	The Abbey Theatre will provide an update on the structure of the Costume Department.	26-Jun-19	On Target
2.5	In consultation with ISSSD, the Abbey Theatre will consider the rates for designers' fees as part of an overall review of all pay rates at the Theatre. Any amendments will be implemented in 2020.	26-Jun-19	On Target
3.2	In line with other disciplines, the fee rates for directors will be reviewed as part of an overall review of all pay rates at the Theatre. Any amendments will be implemented in 2020.	26-Jun-19	On Target
5.3	In line with other disciplines, the fee rates for technicians will be reviewed as part of an overall review of all pay rates at the Theatre. Any amendments will be implemented in 2020.	26-Jun-19	On Target
4.3	At a date to be agreed with the Writers Guild, the Dramaturg will speak to members of the Writers Guild.	TBA	Target to be set

Last updated: 5 June 2019

* In addition to the actions above, the Abbey Theatre is communicating with representatives of the signatories to the 'open letter' on their proposal for a 'facilitated meeting'. Through these representatives, the Abbey Theatre has sought an initial engagement with their proposed facilitator.